



THE FOUNDATION

of The Great Lakes Conference Churches of God General Conference

GRANT SUBMISSION ACKNOWLEDGEMENT

APPLICANT ORGANIZATION:

2012

Name

Street Address

Mailing Address

Phone

Federal Identification Number

Please confirm that the following has been submitted to the Foundation of the Great Lakes Conference of the Churches of God in accordance with the provisions of the Guidelines for Grant Seekers. A Check List follows with opportunity to review all essential steps accompanying the Formal Grant Application.

_____ A Preliminary Grant Request was submitted and The Foundation replied with permission to file a Formal Grant Application.

_____ Questions # 1 through # 9 of the Formal Grant Application are answered.

_____ Attachments/Exhibits # 1 through # 5 are provided.

_____ Either Attachment/Exhibit # 6 through # 9 is provided.

_____ Copy of Letter of Determination of Tax Exemption from the IRS or a copy of Confirmation Letter of participation in Federal Group Tax Exemption from Churches of God, General Conference

AUTHORIZED SIGNATURES:

As authorized agents of the applicant Organization, we hereby submit this Project/Ministry information. All information submitted on or with this application is accurate, to the best of our knowledge.

Signature

Title

Date

Signature (Pastor)

Title

Date

Please return application and all attachments to:

The Foundation of the Great Lakes Conference

FORMAL GRANT APPLICATION

2012

INSTRUCTIONS:

Please review the “Guidelines for Grant Seekers.”

Then answer each of the following questions. Typed answers are requested.

Identify each answer by using the corresponding number of the question.

Several enclosures or attachments are requested.

Two signatures are required on the Grant Submission Acknowledgement.

QUESTIONS:

1. Has the official name of Grant Seeker, address and phone number changed since filing the Preliminary Grant Request? If so, please notify us of the corrections.
2. What additional details or description can be given to further describe the purpose and scope of this project or ministry? Have plans/provisions for the proposed project or ministry been adjusted in any manner since filing the Preliminary Grant Request? Please report changes/progress in your development or implementation plans.
3. What provisions and plans have been made to underwrite additional operational costs or provide support for continuing ministry pursuant to receiving the requested grant?
4. What provisions have been made for evaluation of the project or ministry and who is responsible for submitting these reports to the Foundation?
5. Are you currently receiving financial support/assistance from other Great Lakes Conference sources? If so, describe the nature and amount of the assistance.
6. In what ways are you participating in the cooperative endeavors and ministries of the Great Lakes Conference of the Churches of God?
Churches: Please include the amount given in financial support of the Great Lakes Conference Fair Share/Cooperative goal for the previous calendar year.
Conference Councils: Has your request been endorsed by the Executive Board indicating it is an integral part of the Conference’s mission and ministry?
7. Were questions raised or suggestions included by the Foundation in the letter you received approving your grant pursuit with submission of a Formal Grant Application? If so, please respond to each of those questions or suggestions.

ATTACHMENTS/EXHIBITS:

1. Please provide a list of 3-5 persons with leadership responsibilities. (Pastor, Board or Council Chair, Treasurer, Secretary, Elders, Council/Committee Members.) Include address, phone number, email address and position/office of each.
 - a. Please indicate who of the above is the primary contact person related to this grant request.
2. Please provide a copy of your financial statements ending in the last two years 2009-2010 including all assets and all liabilities for these complete fiscal years.
3. Please provide a copy of your last 2 years, 2009 and 2010 operating budget and a financial statement the year to date.
4. Please provide a copy of your Articles of Incorporation.
5. For any request that involves building projects a copy of your property deeds is required. Do you hold clear title to the property? Are there mortgages or liens on the property?

Select Item # 6 or Item #7 - - (The most appropriate for your Project/Ministry)

6. Please provide a detailed budget for any building or capital project. Include items such as: Building cost estimates, related fees/permits, land purchase, labor costs, loan arrangements, etc. Include a description of your organization's financial support of the project.
7. Please provide a budget including all income and expenditures projected for the program, ministry or project. Include a description of your organization's financial support and participation.
8. Please provide your church/organization Federal Identification Number
9. As of January 2013, no grants will be given unless a church has filed a letter of determination from the IRS, or has joined the Federal group tax exemption program.

OFFICIAL SIGNATURES REQUIRED:

A Grant Submission Acknowledgement is attached for inclusion when submitting your Formal Grant Application with responses and attachments. This document must accompany your application. This document requires two authorized signatures.