**Programs and ministries**

### A report for special programs and ministries may include information related to the following questions.

It is understood that some flexibility in responding to the following is essential to fit the particular grant and its intended purpose when awarded.

Grant #  Date of report

Grantee Name

Mailing Address

Street Adress

City/State/Zip

Phone

Email

1. Is the program or ministry as projected in the grant application completed or still in progress? Projected conclusion date? What adjustments have been required? Are there problems or issues that need to be resolved?

1. Have major changes been required in the program or its projected purpose or procedure? If so, please describe.

1. A financial summary:
	1. Comparison of actual cost vs estimated projected cost.

Actual Cost $

Estimated Projected Cost $

* 1. Report how the grant funds have been used to date. If balance remains, how much? How will it be used?

Remaining Balance $

* 1. Amount of financial support provided for this program or ministry by other sources to date? Future projections?

Funds from other sources $

Projections –

1. What measurable benefits/results can be reported? What do you feel are the most significant benefits to date? Greatest disappointments?

1. Please attach any testimonies, observations or evaluations that relate to this project, program or ministry.
2. How valuable was the assistance of The Foundation? In what ways could the grant procedure have been improved?

1. Do you have additional comments, suggestions or questions?

Please complete this form in Microsoft Word, attach any supporting documents, items return to:

The Foundation of the Great Lakes Conference

PO Box 1132

700 E. Melrose Avenue

Findlay, Ohio 45840

Or email the completed document and other information to foundationdirector@cggc.org.

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